



14th Annual Niskayuna Coop Nursery School Silent Auction Event



Donation/Sponsorship Form

The Niskayuna Coop Nursery School gratefully acknowledges your donation.

Please complete this form and send it to the address below:

Corporate Sponsorship (select one)

_____ **Shared** (\$125) Half Page and Facebook mention or _____ **Full** (\$250) Full Page and Facebook call out

- 1) Distribute any provided marketing materials in a welcome packet given to all attendees
- 2) Acknowledge your donation on our website and our Facebook page
- 3) Recognize your donation in the printed program given to all attendees

Gift in Kind Donation (Please fill out all information as you would like it to appear in our printed materials)

Item _____ Value of Item* \$ _____

Item Description _____

*Donor must determine value of in-kind contributions and be able to substantiate the value to the IRS

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Name of Business or Contributor _____

Mailing Address _____

Name of Contact Person _____

Contact Phone Number _____

Contact Email _____

Please mail donations and completed form by March 25th to: Jasmine Beckingham 1076 Regent Street, Niskayuna, NY 12309

Questions? Other collaboration ideas? Please contact Silent Auction Co-Chair, Jasmine Beckingham, (518) 605-7739

Our school's tax exempt number is 14-1459242.

Please note: in-kind of \$500 or more require the donor to file IRS form 8283. Gifts-in-kind of \$5,000 or more also require an independent appraisal which is the donor's responsibility to obtain.

*****For School Use Only*****

Received by _____ Date _____

Signature _____